

Welcome to the Equitable Distribution Spreadsheet v36

The following is only an overview. It is not intended to be complete instructions for using this spreadsheet. There is a video of the last eQuit EDS seminar on the website.

A complete user's guide, with searchable index, is available on the Division 30 page of the 9th Circuit website here:

<https://ninthcircuit.org/about/judges/circuit/diana-m-tennis>

To complete the Equitable Distribution Spreadsheet:

- It is recommended that you first save the Equitable Distribution Worksheet as a personal Excel Macro-Enabled Template, so that you will be prompted to save the spreadsheet with a new name upon opening and not risk losing data.
- Both Parties should be completing the same spreadsheet.
- The Petitioner, if represented, should begin a new spreadsheet and fill in all assets and liabilities information.
- The spreadsheet should then be provided to the Respondent, who will add their information. IF there are new items added, the spreadsheet should be returned to the Petitioner. The Respondent should start this process if they are the only represented party.
 - There is now the ability to “import” from an older spreadsheet to enjoy the newest options, or to import another Parties’ spreadsheet.
- The spreadsheet should be printed and filed with the Joint Pre-Trial Memorandum / Stipulations and provided digitally to the Court.

Each Party should:

- Enter valuations for assets and liabilities and proposed dates of valuation. Do not change the data entered by another Party.
- The Notes tabs can be used to provide other information to the Court.
- If there is agreement between the Parties as to valuation and distribution, both may enter the same data OR place agreed upon data/distribution in the Court Valuation column.