



5. MEDIATION: Held? Yes / No; If “no,” is mediation scheduled? Yes / No  
*Is settlement Still a Possibility? Yes / Maybe / No*
6. DEPOSITIONS, INTERROGATORIES & REQUEST AND RESPONSES TO ADMISSIONS:  
If they are to be shown or used for impeachment:
  - Copies: Bring two (2) hard copies of any deposition to be used to court.
  - Designations/Cross Designations: Must be disclosed in writing (pages/lines) within the following time frame:
    - By the party offering the testimony: 4 days after pretrial.
    - Cross Designations in response to the designations: 8 days after pretrial.
  - Objections: Objections to portions of depositions must be called up, set for hearing, and ruled upon no later ten (10) days after the pretrial.
7. STIPULATIONS, ADMISSIONS, AGREEMENTS AND WAIVERS: Must be in writing.
8. MOTIONS IN LIMINE: Must be filed before Pre-trial and HEARD BEFORE trial week. See [www.ninthcircuit.org](http://www.ninthcircuit.org) for Division 40’s Standing Order on Procedures for Motions in Limine.
9. Case set for trial period beginning \_\_\_\_\_.
10. TRIAL BRIEFS: If jury trial, not required. If non-jury trial, hard copies must be delivered to Judge’s Chambers as well as a copy emailed in Word to Chambers, or in the alternative, provided on a flash drive at least three (3) business days before trial.

11. TIME ESTIMATES AND ALLOTMENTS:

	<i>Voir Dire</i> (if Jury Trial)	Opening Statement	Closing Argument
Plaintiff:	_____ min. / hr.	_____ min. / hr.	_____ min. / hr.
Defendant (1):	_____ min. / hr.	_____ min. / hr.	_____ min. / hr.
Defendant (2):	_____ min. / hr.	_____ min. / hr.	_____ min. / hr.
Defendant (3):	_____ min. / hr.	_____ min. / hr.	_____ min. / hr.
Defendant (4):	_____ min. / hr.	_____ min. / hr.	_____ min. / hr.

12. JUDICIAL NOTICE: Please follow the Evidence Code Fla. Stat. 90.201 - 207.
13. AV EQUIPMENT: If you will need audio/video assistance during trial, please complete the online “A/V Request Form” on the Court’s website [www.ninthcircuit.org](http://www.ninthcircuit.org) under “Services” and then “Technology Support.”
14. WITNESS DISCLOSURE: Each attorney will advise opposing counsel of the next day’s witnesses at the end of each day.
15. PENDING MOTIONS AND POSSIBLE DISCOVERY ISSUES:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

16. EXPERT OPINIONS: Not admissible if not expressed in Expert Report or at Deposition (*unless none provided or deposition not taken*).

17. JURY INSTRUCTIONS / VERDICT FORMS: Proposed jury instructions and verdict forms must be submitted both in hard copy and electronically in *Word* to the Judicial Assistant at [40orange@ninthcircuit.org](mailto:40orange@ninthcircuit.org) no later than three (3) days *before* the start of the trial period.

18. VOIR DIRE: Preemptory challenges (3 per party). Total # of challenges: \_\_\_\_\_;  
Venire size: \_\_\_\_\_; Alternates (#): \_\_\_\_\_

19. SPECIAL PROVISION OR CONCERNS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

20. \_\_\_\_ AMENDED NINTH JUDICIAL CIRCUIT COURTROOM DECORUM POLICY: All attorneys are expected to have read and become familiar with these policies, which can be found on Division 40’s page at [www.ninthcircuit.org](http://www.ninthcircuit.org).

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**SIGNATURES:**

*Attorney(s) for Plaintiff(s)*

\_\_\_\_\_ for \_\_\_\_\_ (1)

\_\_\_\_\_ for \_\_\_\_\_ (1)

*Attorney(s) for Defendant(s)*

\_\_\_\_\_ for \_\_\_\_\_ (1)

\_\_\_\_\_ for \_\_\_\_\_ (2)

\_\_\_\_\_ for \_\_\_\_\_ (3)

**DO NOT WRITE BELOW THIS LINE**

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**Tentative date set for trial:** \_\_\_\_\_ # \_\_\_\_\_;

**But on Standby for earlier call; Check with Counsel on cases before you or email the Judicial Assistant at [40orange@ninthcircuit.org](mailto:40orange@ninthcircuit.org). All trial dates unless otherwise noted on the trial order start at 9:00 a.m. in Courtroom 18-C.**

DONE and ORDERED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Circuit Court Judge