IN THE CIRCUIT COURT OF FLORIDA, NINTH JUDICIAL CIRCUIT

IN AND FOR ORANGE COUNTY

In re: The Marriage of: CASE No.:

Division 31

Petitioner:

And

Respondent:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/

**VERIFIED CHECKLIST FOR**

**ATTORNEY UNCONTESTED DISSOLUTION OF MARRIAGE**

Please certify all relevant items listed below are in the court file at the time you set a final hearing. **If any required listed item is missing, the court will cancel the final hearing.** This completed checklist must be filed and viewable in the Clerk’s system at the time of the final hearing.

**Please fill out all of the information listed below with DATES. Do not use check marks, X’s or N/A. Each line must have a date.**

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Notice of Hearing

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Civil Cover/case information sheet

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Notice of Related Cases

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Petition for Dissolution

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Answer

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Copy of driver’s license, Florida ID card, Florida voter registration card

or Affidavit of Corroborating Witness with proper ID

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Notice of Social Security Number for Petitioner

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Notice of Social Security Number for Respondent

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Most recent Financial Affidavit for Petitioner

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Most recent Financial Affidavit for Respondent

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Marital Settlement Agreement (state in FJ “identified as Exhibit 1 and

filed herein”). Child support payments must be made through the

Florida State Disbursement Unit (FSDU) unless the Court has previously granted an alternative payment method. **A hard copy of** **the MSA must be brought to the final hearing, tagged with a Clerk’s** **evidence tag as Petitioner’s/Respondent’s Exhibit 1.**

**CASES WITH MINOR CHILDREN ‐ THE FOLLOWING ARE ALSO REQUIRED:**

**\_\_\_\_\_\_\_ NO CHILDREN**

**Please fill out all of the information listed below with DATES. Do not use check marks, X’s or N/A. Each line must have a date.**

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ UCCJEA: confirm the court has jurisdiction over child(ren)

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Certificate of completion of parenting class for Petitioner

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Certificate of completion of parenting class for Respondent

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Parenting Plan (state in Final Judgment “identified as Exhibit 2 and filed

 herein”) This should be filed separately from the Final Judgment. **A**

 **hard copy must be brought to the final hearing tagged** **with a**

 **Clerk’s evidence tag as Petitioner’s/Respondent’s Exhibit 2.**

\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ Child Support Guidelines Worksheet (must match the child support

 stated in the Final Judgment)

**BRING TO HEARING: Bring Final Judgment AND all incorporated exhibits (e.g. MSA, Parenting Plan etc. tagged sequentially as Exhibit 1, 2, 3, etc.) and a complete certificate of service including both parties to the Final Hearing.**

I hereby certify that all of the above relevant items are in the court file and the case is ready for

an uncontested final hearing.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Attorney Name:

 Florida Bar Number:

 Attorney for:

 Address: