

**ORDER GOVERNING CASE ASSIGNMENT METHOD FOR COUNTY COURT
CRIMINAL SUBDIVISIONS 71-H AND 80-H, OSCEOLA COUNTY**

The Circuit and County Courts in Osceola County are organized into divisions for more efficient case and records management. Caseloads in each division are identified by numbered subdivisions to facilitate the exchange of caseloads when changes of division assignment occur. After a careful review of case filings and caseloads and for the sake of judicial economy and to prevent confusion, occasionally subdivisions may need to be de-activated, new subdivisions created, and existing subdivisions caseloads modified. Additionally, the clerks of court provide court-related functions which are essential to the orderly operation of the judicial branch, including, but by no means limited to effective case maintenance.

By the power vested in the chief judge under Article V, section 2(d) of the Florida Constitution, section 43.26, Florida Statutes, and Rule 2.215 of the Florida Rules of General Practice and Judicial Administration, effective **immediately**, unless otherwise provided herein, to continue until further order and superseding any provisions in prior Administrative Orders that may be inconsistent, it is **ORDERED**:

1. This administrative order applies to Osceola County subdivisions 71-H and 80-H only.
2. The Clerk of the Trial Court for Osceola County shall immediately cease assigning cases by case number for subdivisions 71-H and 80-H.
3. The Clerk shall immediately assign all cases in subdivisions 71-H and 80-H alphabetically only so as to prevent confusion and inefficiencies, particularly related to companion cases. The Clerk shall utilize the following assignment convention:
 - Cases with defendant last names that begin with A through M shall be assigned to subdivision 71-H.
 - Cases with defendant last names that begin with N through Z shall be assigned to subdivision 80-H.
4. The Clerk shall immediately go through all open cases in subdivisions 71-H and 80-H and shall update the assignment from case name to alphabetic assignment.

5. Each time a closed case is re-opened, the Clerk shall also update the assignment from case number to alphabetic assignment.

DONE AND ORDERED at Orlando, Florida, this 12th day of March, 2024.

A handwritten signature in black ink, appearing to read 'Lisa T. Munyon', written over a horizontal line.

Lisa T. Munyon
Chief Judge

Copies provided to:

Clerk of Courts, Orange County
Clerk of Courts, Osceola County
General E-Mail Distribution List
<http://www.ninthcircuit.org>