

ADMINISTRATIVE ORDER  
NO. 2021-03-01

IN THE CIRCUIT COURT OF THE  
NINTH JUDICIAL CIRCUIT, IN  
AND FOR OSCEOLA COUNTY,  
FLORIDA

**AMENDED ADMINISTRATIVE ORDER CREATING SUBDIVISION 61-G IN THE  
CIVIL DIVISION OF THE COUNTY COURT, DE-ACTIVATING COUNTY  
SUBDIVISION 70-H AND ESTABLISHING CASELOADS, OSCEOLA COUNTY**

**WHEREAS**, pursuant to Article V, section 2(d) of the Florida Constitution and section 43.26, Florida Statutes, the chief judge of each judicial circuit is charged with the authority and the power to do everything necessary to promote the prompt and efficient administration of justice; and

**WHEREAS**, pursuant to the chief judge's constitutional and statutory responsibility for administrative supervision of the courts within the circuit and to create and maintain an organization capable of effecting the efficient, prompt, and proper administration of justice for the citizens of this State, the chief judge is required to exercise direction, *see* Fla. R. Gen. Prac. & Jud. Admin. 2.215(b)(2), (b)(3); and

**WHEREAS**, the Circuit and County Courts in Osceola County are organized into divisions for more efficient case and records management and caseloads in each division are identified by numbered subdivisions to facilitate the exchange of caseloads when changes of division assignment occur; and

**WHEREAS**, for the sake of judicial economy and to prevent confusion, occasionally subdivisions may need to be de-activated, new subdivisions created, and existing subdivisions caseloads modified; and

**WHEREAS**, case filings in the County Civil Division of the Osceola County Court warrant the creation of an additional subdivision to assist;

**NOW, THEREFORE, I**, Donald A. Myers, Jr., in order to facilitate the efficient operation of the administration of justice, and pursuant to the authority vested in me as Chief Judge of the Ninth Judicial Circuit of Florida under Florida Rule of General Practice and Judicial Administration 2.215, and following a careful review of case filings and caseloads, order that Subdivision 61-G is hereby created, to begin **June 1, 2021**, unless otherwise provided herein. The following procedures shall be followed in order to accumulate a caseload for Subdivision 61-G and to have the subdivision ready for disposition of cases to begin on **June 1, 2021**:

1. Effective **immediately**, Subdivision 70-H in the County Criminal Division in Osceola County shall not be assigned any new cases and shall be de-activated **May 31, 2021**.

The Clerk of Court shall begin evenly distributing the cases assigned to Subdivision 70-H between Subdivisions 80-H and 71-H taking care to ensure that the currently assigned criminal traffic (CT) cases and misdemeanor (MM) cases are evenly distributed between the two remaining subdivisions with all pending criminal jury trials equitably reassigned from Subdivision 70-H to Subdivisions 80-H and 71-H.

By **May 17, 2021**, the Clerk of Court shall furnish the Judge in each remaining subdivision a list of those cases identified to be re-assigned. The Judge in each remaining subdivision shall furnish to the Clerk a list of those cases that the Judge has determined should not be transferred. On **May 19, 2021**, the Clerk shall re-assign those cases which the Clerk has randomly selected except as identified by the subdivision Judge as a case not to be transferred.

The Clerk of Court shall also begin assigning and continue to assign all new county criminal, misdemeanor, and traffic cases based upon all cases with even case numbers shall be assigned to Subdivision 80-H while all cases with odd case numbers shall be assigned 71-H. The Clerk of Court shall also begin assigning and continue to assign all new county criminal, misdemeanor, and traffic cases based upon all cases with even case numbers shall be assigned to

Subdivision 80-H while all cases with odd case numbers shall be assigned 71-H.

The procedure for assigning cases for defendants with multiple cases shall be that the lowest case number pending against the defendant shall govern the assignment of all of the defendant's cases, without regard to even and odd case numbers, so that a defendant shall have all active cases in one subdivision.

2. Subdivision 61-G in the County Civil Division is hereby created and shall begin operation on **June 1, 2021**. An initial caseload for Subdivision 61-G shall be established in the following manner: the Clerk of Court shall immediately randomly re-assign 50% of the open cases from Subdivision 60-G to County Court Subdivision 61-G taking care to ensure that the currently assigned county civil (CC) cases, small claim cases (SC), and eviction cases (EV) are evenly distributed between Subdivision 60-G and 61-G.

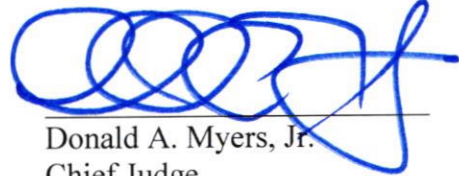
By **May 17, 2021**, the Clerk of Court shall furnish the Judge in Subdivision 60-G a list of those cases identified to be re-assigned from the subdivision. The Judge in Subdivision 60-G shall furnish to the Clerk a list of those cases that the Judge has determined should not be transferred. On **May 19, 2021**, the Clerk shall transfer those cases which the Clerk has randomly selected to Subdivision 61-G except as identified by the Subdivision 60-G Judge as a case not to be transferred.

The Clerk of Court shall also begin assigning and continue to assign all new county civil, small claim, and eviction cases based upon all cases with even case numbers shall be assigned to Subdivision 60-G while all cases with odd case numbers shall be assigned 61-G.

3. All emergency matters and all pending matters in those cases re-assigned that are scheduled to be heard prior to June 1, 2021, shall be heard by the subdivision to which the case was assigned prior to June 1, 2021.

4. Effective **June 1, 2021**, the **Honorable Christine E. Arendas** shall be assigned to Subdivision 61-G in the County Civil Division in Osceola County. All matters in those cases re-assigned to Subdivision 61-G which are to be scheduled on or after June 1, 2021, should be coordinated with the office of Judge Arendas.

**DONE AND ORDERED** at Orlando, Florida, this 29 day of April, 2021.



Donald A. Myers, Jr.  
Chief Judge

Copies provided to:

Clerk of Court, Orange County  
Clerk of Court, Osceola County  
General E-Mail Distribution List  
<http://www.ninthcircuit.org>