

<b>UNIFORM CHAPTER 39 ADOPTION CHECKLIST</b>
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**In Re: The Adoption of****Adoption Case No.:****Related Case No(s).:****Petitioner(s):****Attorney of Record:**

**NOTE TO COUNSEL:** Please fill out the columns of this checklist completely to assist the court in processing your request for a final adoption hearing. Providing incomplete information or incorrect dates in the date filed column beside each item marked "YES" will delay the processing of your hearing request.

The following documents are required to be attached to, or filed along with, the petition for adoption pursuant to section 39.812 and chapter 63, Florida Statutes:		Attorney Certification			Confirmation by Counsel
		YES	NO	N/A	DATE FILED
1.	A copy of the consent executed by the department, unless waived pursuant to section 63.062(7), Florida Statutes. See § 39.812(5), Fla. Stat.				
2.	A statement, signed by the prospective adoptive parents, acknowledging receipt of all information required to be disclosed under section 63.085(2), Florida Statutes. See § 39.812(6), Fla. Stat.				
3.	A form provided by the department that details the social and medical history of the child and each parent <i>and</i> that includes the social security number and date of birth for each parent, if such information is available or readily obtainable. See § 39.812(6), Fla. Stat.				
4.	A certified copy of the court judgment terminating parental rights under chapter 39, Florida Statutes. See § 63.112(2)(a), Fla. Stat.				
5.	Favorable Preliminary Home Study. A preliminary home study must be conducted before placing the minor in the intended adoptive home. § 63.092(3), Fla. Stat. The home study must be conducted within one (1) year of child custody pursuant to sections 63.092(3) and 63.112(2)(b), Florida Statutes.				
6.	A copy of any declaratory statement previously entered by the court pursuant to sections 63.102 and 63.112(2)(c), Florida Statutes.				

		Attorney Certification			Confirmation by Counsel
		YES	NO	N/A	DATE FILED
7.	Certificate of the results of the Florida Putative Father Registry search provided in section 63.054(7)(b), Florida Statutes. <i>See also</i> § 63.037, Fla. Stat. This document is required <i>only</i> if a search was not previously completed or if a search was previously completed but documentation of the search is not contained in the case file.				
8.	<p>If child is 12 years of age or older:</p> <p>A. Documentation that an interview was held with the minor, if older than 12 years of age, unless the court, in the best interest of the minor, dispenses with the minor's consent under sections 63.062(1)(c) and 63.112(2)(d), Florida Statutes.</p> <p>B. Consent executed by child 12 years of age or older (unless the court dispenses with consent in the best interest of minor). <i>See</i> § 63.062(1)(c), Fla. Stat.</p>				
9.	Final Home Investigation. The final home investigation must be conducted before the adoption becomes final. The investigation may be conducted by a licensed child-placing agency or a professional in the same manner as provided in section 63.092, Florida Statutes, to ascertain whether the adoptive home is a suitable home for the minor and whether the proposed adoption is in the best interest of the minor. <i>See</i> § 63.125(2), Fla. Stat.				

**I certify that I have personally reviewed the foregoing checklist and that it is accurate. I have included the dates of the required pleadings and papers in this checklist. In making this certification, I have relied upon the information set forth in the pleadings and court filings.**

**Signature of Attorney for Petitioner(s):** \_\_\_\_\_

**Printed Name of Attorney for Petitioner(s):**

**Date:**                      **Phone Number:**

**Mailing Address:**

**City:**                      **State:**                      **Zip:**

**Email address:**