

BUSINESS COURT DECORUM FOR VIRTUAL MEETING SPACE AND EMAIL ETIQUETTE

COURTROOM DECORUM FOR VIRTUAL MEETING SPACE

Attendee cameras must be activated. Parties are expected to comport themselves as though present in-person in the courtroom. AI-assisted note taking applications are not permitted in the meeting space.

EMAIL ETIQUETTE

Emails submitted to the business court address should **begin** with the Court's case number followed by the Style of the Case. If the parties wish to add more to the subject line, that is fine, but please have it follow the case number and case style.

If the matter is an Osceola, Div. 23 Case, please use the Court's uniform case number, or in the very least start it with the numbers "49" to help differentiate the two counties. Below are two examples of a subject line with just the case number and case style, or case number, case style and the matter being submitted.

Example subject line for an Orange County Case: 2025-CA-000000 X v. Y

Example subject line for an Osceola County Case: 49-2025-CA-000000 X v. Y Proposed Order

** Reminder, all parties should be copied on **ALL** emails to the Court, no exceptions. Even if asking procedural questions, all parties may receive the answer at once.