



Tiffany Moore Russell
Clerk of the Circuit and County Courts
Orange County – Florida

Evidence Pre-Marking Instructions

STATE/PLTF/PET COURT	JOINT	RESP/DEFT EXHIBITS
CASE NO. 2020-CA-121212-O		
DATE	IDENTIFICATION A	
DATE	EXHIBIT # <u>Do not fill in this section</u>	
ORANGE COUNTY CLERK OF COURTS BY _____ DEPUTY CLERK		

24-34 (3/09)

- Staple the completed tag to the bottom left corner on the first page of the exhibit or tape to back of larger exhibits (poster boards, demonstrative aids, etc).

If you have any questions contact -

Robyn Zeiger at 407-836-0494 or
Robyn.Zeiger@myorangeclerk.com

or

Thomas Dickey at 407-836-2389 or
Thomas.Dickey@myorangeclerk.com

1. Circle party filing exhibits or circle joint if exhibits are agreed by both sides

2. Write case number, i.e. 2020-CA-121212

3. Write the identification letter. Plaintiff's and defendant's name is not written on the tag unless there are multiple defendants. In this case please follow the instructions on the back.

Please do not use any type of labels on the tags.

Samples

Joint Exhibit

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Plaintiff Exhibit

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Defense Exhibit

(If multiple defendants are submitting exhibits, please write the name of the party submitting the exhibit on the right side of

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If multiple parties place name of party submitting exhibit here

the evidence tag.)

