

Orange County Circuit Civil Division 48

Judge Brian S. Sandor

Judicial Assistant: Javier Rodriguez

Email: 48orange@ninthcircuit.org

Address: 425 N. Orange Avenue, Orlando, Florida 32801

Chambers: 17th floor

Hearing Room: 1700.02

Courtroom 10A

This document is a quick summary of the Judge's scheduling procedures, posted for your convenience.

Please read the Judge's full procedures found on his page.

EX PARTE/SHORT MATTERS:

- ✓ Held every week Monday – Thursday beginning at 8:30am via static Zoom link.
- ✓ NOH & Motion **MUST** be sent via email to the Judicial assistant **at least 48 hours** prior to hearing.
- ✓ Only for uncontested, contested, non-evidentiary hearings totaling 10 minutes or less.
- ✓ Please check JACS or aiCalendar for the dates the Court is unavailable for Ex Parte/Short Matters
- ✓ Foreclosure/Timeshare hearings are limited to five (5) per attorney per day.

HEARINGS:

*****PLEASE NOTE: Most issues can be addressed without a hearing. If you have a motion that can be addressed on the pleadings, please provided a courtesy copy of the motion to chambers, and the court will rule on the motion, order the opposing side to respond, or direct the parties to set a hearing.*****

All short matter/ex parte hearings are held virtually. Evidentiary hearings are NOT to be set during short matter/ex parte. Parties must comply with the "Meet and Confer" Administrative Order 2021-03 before securing a hearing time.

Please include ALL the following information:

- ✓ Case Number:
- ✓ Case Style:
- ✓ Coordinated date and time:
- ✓ Motion to be heard and the date the motion was filed:
- ✓ Amount of time being requested:
- ✓ Date "Meet & Confer" completed:
- ✓ Whether Coordinated with Opposing Counsel:

Parties are to file their NOH. The NOH must contain a Certificate of Compliance with either the "Meet and Confer" or Administrative Order 2012-03 concerning unilaterally set hearings. Upon filing the NOH, the Parties are required to send a courtesy copy of the filed NOH to the Court's JA.