

General Magistrate Bernice Bird, Division 1, Order to Show Cause Procedures:

Compliance and Requests for cancellation

1. Requests must be submitted to both the General Magistrate's assistant and the assigned Judge's assistant upon which the matter will be reviewed to determine whether cancellation is proper.
2. No cancellations will be allowed unless compliance is submitted to the Court **no later than 5 days prior to the hearing date**. If compliance is completed with less than 5 days prior to the hearing, the parties are still ordered to appear.
3. Calendar and schedule the hearings accordingly as failure to properly calendar hearings will not be an excuse to request a cancellation.

Submission of Documents

1. Counsel must file and submit all pleadings to both the Magistrate Assistant and Judicial Assistant for the assigned Judge for consideration of cancellation.
2. Pro se parties must submit all pleadings in compliance with the Order to Show Cause to the Guardianship Case Manager, Sharon O'Neil, for consideration of the General Magistrate and the assigned Judge.

Extensions

1. At the hearing and upon demonstration of good faith efforts of compliance, the General Magistrate may recommend 1 extension to comply if there are no prior Orders granting extensions.
2. No additional extensions will be recommended on the same issues set forth in the Order to Show Cause.

Rule to Show Cause

1. Failure to comply with a prior Judicial Order to extend compliance will result in a recommendation for a Rule to Show Cause.
2. Additional appearances in front of the General Magistrate on the same issue after 1 extension will result in a recommendation for a Rule to Show Cause.
3. Failure to appear will result in a recommendation for a Rule to Show Cause.
4. In cases where the guardian is represented by an attorney, the failure of counsel to appear will result in a Rule to Show Cause for the attorney, absent a signed Order Granting Withdrawal. As such, compliance with the Rules of Judicial Administration with respect to representation and withdrawal are encouraged.