

# Media Authorization Card Acknowledgement of Receipt Form

Administrative Orders governing media and electronic devices in the courtroom have been recently modified establishing new policies for live streaming of proceedings from a courtroom or a hearing room in the Ninth Judicial Circuit. Key points in the administrative orders also include the following:

- As outlined in **Rule 2.450**, only one video recording device and operator, one still camera and operator, and one audio recording device and operator are permitted to cover a court proceeding unless additional equipment is authorized by the presiding judge.
- Use of an “on-board” microphone is prohibited by anyone, including the pool camera.
- The pool operator must contact the AV Department at the number listed on the panel, regardless of whether any other media entity is present at the courthouse facilities, to coordinate routing of the signal to other media.
- Use of portable signal distribution systems (e.g. portable microwave systems, streaming devices, etc.) are prohibited within the courthouse facility without advance notice to the Chief Judge and Court Administration. Direct live streaming is strictly prohibited from any courtroom.
- All streaming signals must be sourced through the media pedestal or from the designated media room. Additionally, all audio must be sourced from the medial panel audio.
- Media must contact Court Administration via email at [ctadkl1@ocnjcc.org](mailto:ctadkl1@ocnjcc.org) or [ctadjs1@ocnjcc.org](mailto:ctadjs1@ocnjcc.org) to coordinate notice of live streaming requests **twenty-four (24) hours** prior to the court event.

By signing this document, you acknowledge you have read and understood the terms of **Amended Administrative Order Governing Media 07-96-19-03** and **Amended Administrative Order Governing Cellular Telephones and Electronic Devices No. 2014-04-01**.

**You further acknowledge that failure to abide by these administrative orders could result in the loss of your Court-issued media authorization card.**

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Media Authorization Card Recipient’s Signature

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Date

