

**JUDGE VINCENT S. CHIU
CIRCUIT CIVIL - DIV. 48**

Phone: 407-836-2457

Email: 48orange@ninthcircuit.org (Patty Nielsen)

This document is a quick summary of the Judge's scheduling procedures, posted for your convenience. Please read the Judge's full procedures at:

<https://ninthcircuit.org/judges/circuit/vincent-s-chiu>

EX PARTE/SHORT MATTERS:

*NOH & Motion must be sent via email to the Judicial Assistant before the hearing

*Held Monday - Thursday 8:30-9:30 am via the Court's static Zoom Link

*For uncontested, or contested, non-evidentiary hearings 10 mins or less

*Please check JACS for dates the Court is unavailable for Ex Parte/Short Matters

REGULAR HEARINGS:

*****PLEASE NOTE: MOST ISSUES CAN BE ADDRESSED WITHOUT A HEARING. IF YOU HAVE A MOTION THAT CAN BE ADDRESSED ON THE PLEADINGS, PLEASE PROVIDE A COURTESY COPY OF THE MOTION TO CHAMBERS, AND THE COURT WILL RULE ON THE MOTION, ORDER A RESPONSE OR DIRECT THE PARTIES TO SET A HEARING*****

All hearings are held virtually with the exception of Trials. All motions must be docketed with the Clerk. Parties must comply with the "Meet and Confer" Admin. Order 2012-03 before securing a hearing time. To secure a hearing time, EMAIL the JA at 48Orange@ninthcircuit.org with the date and time you have coordinated. (All counsel and unrepresented parties must be copied on the email.)

Please include ALL case information.

Coordinated date & time: Case #:

Case Style:

Motion to be heard and the **date the motion was filed:**

Amount of time being requested:

Atty. names & who they represent:

Date of completed "Meet & Confer":

Once you receive your confirmation email you should send out your NOH. The NOH must contain a Certificate of Compliance.

Requests for hearing times for one hour or more require approval by the Judge.