

**JUDGE VINCENT S. CHIU**

**CIRCUIT CIVIL - DIV. 48**

Phone: 407-836-2457

Email: 48orange@ninthcircuit.org (Patty Nielsen)

**This document is a quick summary of the Judge's scheduling procedures, posted for your convenience. Please read the Judge's full procedures at:**

**<https://ninthcircuit.org/judges/circuit/vincent-s-chiu>**

**Zoom Link:** <https://us06web.zoom.us/j/9338884966>

**Meeting ID: 933 888 4966**

**One tap mobile**

**+16468769923,,9338884966# US (New York)**

**+13017158592,, US (Washington DC)**

**EX PARTE/SHORT MATTERS:**

\*NOH & Motion must be sent via email to the Judicial Assistant before the hearing

\*Held Monday - Thursday 8:30-9:30 am

\*For uncontested, or contested, non-evidentiary hearings 10 mins or less

\*Parties and counsel are not required to activate their video during Ex Parte/Short Matters Hearings.

\*Review JACS for an updated list of dates that the Judge is unavailable.

**REGULAR HEARINGS:**

**All hearings are held virtually with the exception of Trials. All motions must be docketed with the Clerk. Parties must comply with the "Meet and Confer" Admin. Order 2012-03 before securing a hearing time. To secure a hearing time, EMAIL the JA at 48Orange@ninthcircuit.org with the date and time you have coordinated. (All counsel and unrepresented parties must be copied on the email.)**

**➔ Copy the checklist below into the email requesting a hearing**

- ✓ Date and time being requested for the hearing
- ✓ Amount of time being requested for the hearing
- ✓ Case number

- ✓ Style of the case
- ✓ Names of the attorneys (or pro se if applicable)
- ✓ Title of the motion(s) to be heard
- ✓ Date(s) motion(s) were e-filed
- ✓ Date of the meet and confer pursuant to Admin. Order 2012-03 (if applicable)
- ✓ Whether the matter is an evidentiary hearing

**Once you receive your confirmation email you should send out your NOH. The NOH must contain a Certificate of Compliance.**

**Email copy of the e-filed Notice of Hearing should be forwarded to the Judicial Assistant at [48orange@ninthcircuit.org](mailto:48orange@ninthcircuit.org) as soon as it is filed. Notice should include filing information at the top.**

**Request for hearing times exceeding 1 hour require approval by the Judge.**