

ADMINISTRATIVE ORDER
NO. 2019-02

IN THE CIRCUIT COURT OF THE
NINTH JUDICIAL CIRCUIT, IN AND
FOR ORANGE COUNTY, FLORIDA

**ADMINISTRATIVE ORDER ESTABLISHING PROCESS FOR DISSEMINATING
FIRST APPEARANCE FACESHEET AT THE BOOKING AND RECEIVING CENTER**

WHEREAS, pursuant to Article V, section 2(d) of the Florida Constitution and section 43.26, Florida Statutes, the chief judge of each judicial circuit is charged with the authority and the power to do everything necessary to promote the prompt and efficient administration of justice; and

WHEREAS, Florida Rule of Judicial Administration 2.215(b)(3) states the chief judge “shall, considering available resources, ensure the efficient and proper administration of all courts within this circuit;”

NOW, THEREFORE, I, Frederick J. Lauten, in order to facilitate the efficient and timely disposition of judicial business, and pursuant to the authority vested in me as Chief Judge of the Ninth Judicial Circuit of Florida under Florida Rule of Judicial Administration 2.215, hereby order that, **effective immediately** unless otherwise provided herein, to continue until further order, and superseding any provisions in prior Administrative Orders which may be inconsistent:

1. Orange County Pretrial Services staff shall provide a copy of all available First Appearance Face Sheets for review by the Public Defender at all First Appearance hearings held at the Booking and Receiving Center.
2. After the court hearings, the Public Defender shall return all copies of First Appearance Face Sheets to the Orange County Pretrial Services staff.

DONE AND ORDERED at Orlando, Florida, this 26th day of February, 2019.

_____/s/_____
Frederick J. Lauten
Chief Judge

Copies provided to:

Clerk of Court, Orange County
Clerk of Court, Osceola County
General E-Mail Distribution List
<http://www.ninthcircuit.org>